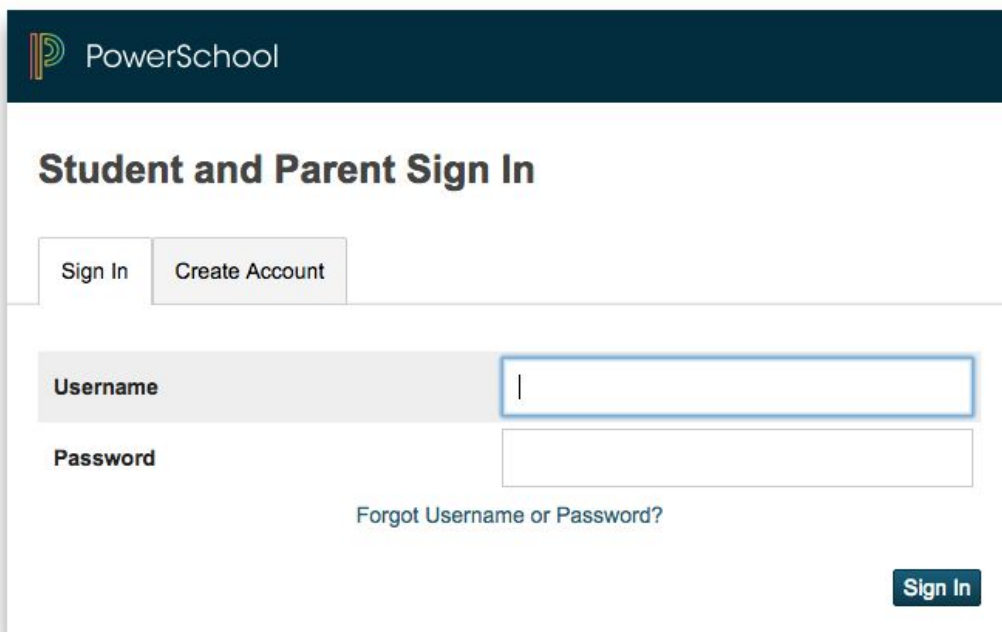


Dear Parents,

Due to the acquisition of our previous alert system, we have transitioned our alert system for the 2015-16 school year to School Messenger. As part of this transition, School Messenger requires parents to opt-in to receive text alerts from the school district. We strongly encourage all families to opt-in to ensure that you receive timely communication from the school district.

Please follow these steps to set up text alerts (*data and messaging fees may apply depending upon your cell phone carrier and plan*):

1. Go to <https://ctsd.powerschool.com/public>
2. Enter your username and password.



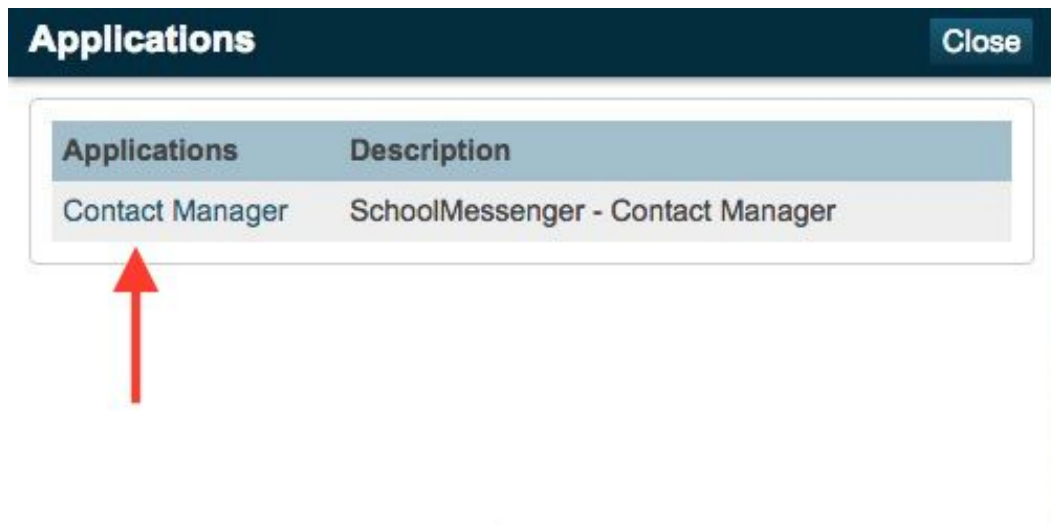
The screenshot shows the PowerSchool login interface. At the top left is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs are two input fields: "Username" and "Password". A "Forgot Username or Password?" link is located below the password field. A "Sign In" button is in the bottom right corner.

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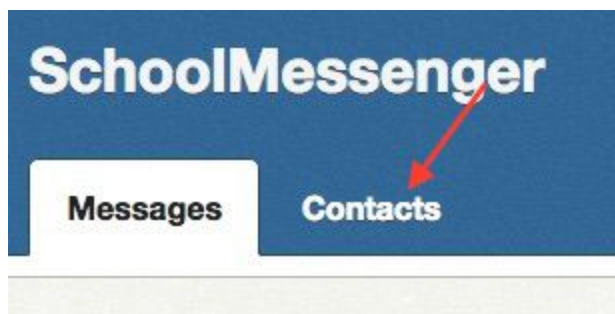
3. Click on the Applications icon at the top right.



4. Click on Contact Manager.



- Click on the Contacts tab.



- Click on the Edit link next to each child's name.



- Enter up to two mobile numbers that you would like to receive text message alerts, check which types of alerts you would like to receive, and click Save.

Text (Mobile)

Text Non-school Hours Emergency School Hours Emergency Attendance General

Text Non-school Hours Emergency School Hours Emergency Attendance General

Save To All Contacts

- You have now completed the opt-in process.